



2023/2024 Studio Policies Agreement

PLEASE READ THE MONTHLY NEWSLETTERS TO STAY INFORMED ON EVERYTHING HAPPENING AT CCDC!

Tuition:

- The annual registration fee of \$55 for one dancer and \$25 for each additional dancer per family is due at the time of registration.
- Tuition is based on a course fee and not by the individual class or weeks. Some months have 2 classes and some may have 3, 4, or 5. All vacations, holidays, and planned studio closures have been taken into consideration when setting tuition pricing.
- Students will not be allowed to take class if their account is delinquent for more than 30 days.
- We no longer accept Cash for Tuition Payments

Monthly Tuition:

- ALL AUTOMATIC MONTHLY PAYMENTS ARE RUN ON THE 1ST OF EACH MONTH
- Accounts not paid by the 5th of the month are subject to a \$20.00 late fee. Arrangements can be made for special circumstances.
- If you have questions on tuition, contact the front office or log on to your parent portal.
- We accept Credit Cards and Debit Cards for Automatic Monthly Tuition Only. Checks are not accepted for Monthly Tuition.
- Monthly tuition payments are non-refundable and non-transferable and we do not offer reimbursement or makeup classes for classes missed or cancelled due to weather, holidays or studio events.

Quarterly/Semi-Annual/ Annual Tuition:

- ALL QUARTERLY/ SEMI-ANNUAL/ ANNUAL TUITION PAYMENTS ARE DUE THE 1ST OF EACH QUARTER/ SEMI-ANNUAL DATE OR ANNUAL DATE
- We accept Checks, Credit Cards and Debit Cards for **Quarterly/Semi-Annual/ Annual Tuition.**
- Checks can be mailed or dropped in the tuition box at the reception desk. When the studio is closed checks can also be dropped through the mail slot in the door.
- Accounts not paid or checks received by the 5th of each quarter/ semi-annual date or annual date are subject to a \$20.00 late fee. Arrangements can be made IN special circumstances.
- On Checks, please make a note on the memo line of your dancer's name.
- A \$30 fee will be charged for all returned checks (NSF).

Attendance Policy:

- As with any program, steady attendance is a requirement for success. Failure to meet such requirements can lead to adjustment in level.
- Guardians are responsible for communicating absences to the dance studio director or front office.

- Any student who misses 3 consecutive weeks or more may be required to forfeit their class space.
- Excessive absences could result in removal from recital piece.
- Dress rehearsals are mandatory for recital participation.

Make-up Classes: There are no refunds/reimbursements nor can missed classes be applied to subsequent months' tuition.

Studio Rules for Dancers:

- Promptness is very important!
- Dancers need adequate time in order to be physically and mentally prepared for the demands of the dance class.
- No running, yelling or rough playing at the dance studio.
- Help keep your studio clean and tidy. Please throw away all trash.
- No gossip, obscene language or inappropriate conversations are tolerated during class or around the studio.
- **Students who arrive more than 15 minutes late may be asked to observe class.**
- **Students will also adhere and follow the Studio Dress Code**
- **No cell phone, use in studio.**

IMPORTANT Dance Etiquette:

- At our studio, our primary goal is for your children to have fun while learning dance technique and a strong work ethic. We expect all dancers to show respect to themselves, each other, and all instructors. You will see our instructors enforcing the following rules:
- Be prepared for class. Proper dress code is required for all dance classes.
- Hair must be pulled up and secured back. Ballet students must wear hair in a bun.
- Use the restroom prior to class.
- Do not have frequent class absences.
- No cell phones in the dance studio. (Please keep all personal items in your dance bag.)
- No gum is allowed in class.
- Be respectful and kind to instructors, peers, and all CCDC staff.
- Do not talk during class unless you are asking a question.
- No leaning, lounging, or hanging on the ballet barres.
- Clap at the end of class to show respect for yourself, your fellow dancers, and the instructor.
- If injured, tell instructor prior to class...work slowly and carefully or sit down and observe.
- **We believe good dance etiquette is of equal importance to good dance technique.**

For age 13 and up:

- As an older dancer and role model, inappropriate conversations or negative discussions are not allowed in front of younger dancers.
- It is the dancer's responsibility to manage their time so that dance, schoolwork, and other outside activities do not conflict.

Dance Class Attire Code and Policy:

In order to make accurate technical corrections, the teacher must be able to view the student clearly without the obstruction of extra garments. Proper dance attire instills discipline and focus during classes. Please review the following dress code.

CCDC DRESS CODE

- No jewelry in any classes except stud earrings.
- No tutus or costumes of any kind allowed during dance class.
- No outside shoes allowed in classrooms.
- No smart watches or cell phones inside classrooms.

• Princess Ballet/Taps & Tutus/Beg Ballet:

Girls: Hair up in a neat bun, pink leotard, pink ballet tights, pink ballet shoes. Skirts/leg warmers optional. Ballet sweater is recommended for colder weather NO SWEATSHIRTS.

Boys: black ballet shoes, black dance slacks or black sweats, solid white shirt.

• Beginning Ballet/ Level 1 & 2 Ballet

Girls: Hair up in a neat bun, black leotard, pink ballet tights, pink ballet shoes. Ballet sweater is recommended for colder weather NO SWEATSHIRTS.

Boys: black ballet shoes, black dance slacks or black sweats, solid black shirt.

• Level 3-5 Ballet/ Demi Pointe/Pointe:

Girls: Hair up in a neat bun, Solid color leotard, pink ballet tights, pink ballet shoes. Skirts are optional. Ballet sweater is recommended for colder weather NO SWEATSHIRTS.

Boys: black ballet shoes, black dance slacks or black sweats, solid black shirt.

• Beginning Jazz/ Pom:

Girls: Hair pulled up off of face, pink leotard, tan jazz shoes, tan tights optional, black dance shorts.

Boys: Tan Jazz shoes, black dance slacks/ black athletic shorts/ or black sweats, solid black shirt. CCDC shirts okay.

• Beginning Tap:

Girls: Hair pulled up off of face, pink or black leotard, black tap shoes, black dance shorts/leggings. Tights/Leg warmers optional. No skirts.

Boys: black tap shoes, black dance slacks, black athletic shorts, or black sweats, solid white or black shirt.

• Beginning/Intermediate Hip hop:

Hair out of face, Dress for fun! Comfortable free range of motion clothes (dance tops, leotards, fitted tee shirts, dance pants, sweatpants- not too baggy, fitted shorts) "dance class only" tennis shoes (must be clean and not worn in playground, mud, etc.) Gym shorts, hats, jeans, boxer style shorts, or baggy outdoor wear. **We will be ordering all hip hop shoes during the few weeks of classes.

- **Technique Conditioning 1 and 2/ Int Adv. Dance Conditioning**

Dancers have the choice to wear fitted dance attire of their choice. Dance attire must be appropriate, no baggy clothing allowed. Appropriate style specific shoes are required.

- **Beginning/ Int Lyrical**

Girls: Hair pulled up off of face, ½ half up or full up, dance appropriate attire no baggy clothing allowed. Lyrical Shoes required.

Boys: black tap shoes, black dance slacks, black athletic shorts, or black sweats, solid white or black shirt.

- **Intermediate Tap:**

Girls: Hair pulled up off of face, black leotard, black tap shoes, and dance shorts/leggings.

Tights/Leg warmers optional. No skirts.

Boys: black tap shoes, black dance slacks, black athletic shorts, or black sweats, solid black shirt.

- **Intermediate/ Tween Jazz Int/Advanced Jazz/Intermediate Lyrical/Contemporary/ Int/Advanced Tech and Tricks**

Hair pulled up off of the face. Dancers have the choice to wear fitted dance attire of their choice. Dance attire must be appropriate, no baggy clothing allowed. Appropriate style specific shoes are required.

- **Advanced Hip hop:**

Comfortable free range of motion clothes. Dance class ONLY sneakers. No black sole shoes.

You can get all your students dance attire at: Satori Movement 732 S. Virginia Street, Reno NV 89501

(775) 420-5357

